



LETTER OF INTEREST GUIDELINES

Letters of interest for Kansas Child Care Capacity Accelerator funding are optional but encouraged; this is an opportunity to introduce your proposed project and to participate in the feedback process that will help to achieve alignment with the current fiscal and programmatic scope of available funding. Applicant communities may ask questions and submit their letter of interest to ccaccelerator@ku.edu.

An active [SAM.gov](https://www.sam.gov) registration will be required of all grantees for this funding. If you do not have one, applicants are encouraged to start that process as soon as possible.

Letter of Interest Components

Applicant Information

- A. Applicant Organization Name and Address
- B. Project Lead Contact Name and Title, Email, Phone, and Organization name if different than applicant organization name

Project Information

- A. Project Goals and Objectives
- B. Project Summary
- C. Estimated Project Budget. Include planned revenue sources, noting which funds are secured and pending with estimated dates, and the estimated grant amount requested
- D. Estimated Project Completion Timeline
- E. Project Partners noting confirmed or pending
- F. Project Sustainability Plan Summary

Community Coalition Information

- A. Community Coalition Summary/Description (when established, membership, details on meeting cadence and/or governance structure)
- B. Connections, partnerships, and/or efforts to connect with Child Care Aware of Kansas (e.g. Communities-in-Action), KDHE Child Care Licensing, and/or other child care capacity supports.

Confirmations/Attestations

Attest to alignment of proposed community project with the Child Care Capacity Accelerator Purpose, Goals, and Targeted Outcomes.

Purpose

Funding will support community-based applicants to build or make capital improvements that create additional licensed child care seats that align with health and safety requirements and address systemic challenges to sustaining those child care seats.

Goals

- Accelerate the process to expand the number of affordable, licensed child care seats (i.e., capacity) through last mile and/or catalytic funding for shovel-ready projects with a sound sustainability plan
- Build a thriving and sustainable child care ecosystem

Targeted Outcomes

- Increased number of licensed child care facilities
- Increased recruitment and retention of child care providers
- Increased number of licensed child care seats
- Improved community ratio of licensed child

Letter of interest are due **February 20, 2023 by 5:00 PM**